

Field Trips and Special Events

Instructional field trips are those which are directly related to ongoing classroom instruction. They provide a means for staff and students to relate the instructional program to the community outside of the school.

Student trips shall be permitted to the extent that they provide the most effective means of accomplishing objectives related to given aspects of the instructional program. Trips should be considered as a method of instruction and planned as such with definite objectives determined in advance.

An estimated cost of possible field trips must be included in a teacher's yearly budget requests.

All requests for student trips should be submitted to the superintendent for approval prior to making arrangements. The superintendent must assure that all requests for trips have proper chaperoning and that such trips will not force extreme problems in the total educational program.

Each student who attends a field trip must bring a permission slip, signed by the parent/guardian, to the teacher in charge prior to leaving on the trip.

Both students and their parents or guardians must sign and return to the teacher in charge the overnight field trip agreement or the student will not be allowed to go on the overnight field trip.

Transportation for field trips shall be arranged by the superintendent and shall be restricted to school vehicles, vehicles belonging to the carrier contracted by the district or a private vehicle driven by an adult driver approved by the superintendent. Proof of insurance for private vehicles must be provided prior to field trips.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 336.183
ORS 339.155

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