

Code JECB-AR
Adopted 01/09/2008
Revised 02/15/2012
Adopted 03/08/2017

Admission of Non-Resident Students

The procedures below outline the district's process for utilizing HB 3681, the Inter-District Transfer bill. The bill gives local control over the decision of whether to accept no-resident students using any of the methods of inter-district transfer. The bill did not remove traditional methods of inter-district transfer, tuition and mutual district agreement. HB 3681 provides the district greater flexibility in accepting non-resident students.

District procedures:

1. The number of transfer openings will be announced on the district website, newsletter and other suitable local means annually by March 1. Openings are determined upon: current and projected district enrollment for the following school year, grade level thresholds, budget, staffing and district goals.
 2. Students seek consent from the district by April 1 to be considered as a transfer student in the district. Parents must complete an application form.
 3. The district will provide written notice to districts of residence that a student has received consent to transfer by May 1.
 4. If the district received more requests than openings, the district will conduct an equitable lottery to select students that will be granted transfers by April 15. All names of the applicants in the grade level will be placed in a container and names drawn one by one by an objective party to fill the open transfers in that grade level. Students currently enrolled with an inter-district transfer will be given priority.
 5. The district does not discriminate on the basis of : race, religion, sex, sexual orientation, ethnicity, national origin, disability, terms of an individual education program, income level, proficiency in English, or athletic ability.
 6. District transportation for inter-district transfer students may be offered and will be determined on a case-by-case basis.
 7. Exchange students and students residing or requesting residence in the district boarding facility are not eligible under the HB 3681 Inter-district Transfer procedures outlined above.
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Mitchell School District #55

Code: JECB-AR
Revised/Reviewed: 05/09/2014

Application for Nonresident Student Admission – Interdistrict Transfer

For Office Use Only
Student ID# _____

Transfer requested for School Year _____

Student Information

Legal Last Name _____ Legal First Name _____ Legal Middle Name _____

Mailing Address _____ Apartment # _____

City _____ State _____ Zip _____

Date of Birth _____ (MM/DD/YY) Student Grade Level in 2014-2015 _____

Primary Phone of Parent/Guardian _____ Secondary Phone _____

E-mail Address _____

Parent/Guardian Name (Person in Parental Relationship) _____

Is the student currently under expulsion? Yes No

If yes, what was the reason: _____

Is there a sibling of this applicant currently attending in this district? Yes No

If yes, name of sibling and school attending: _____

Does the student currently have a transfer for the 2013-2014 school year? Yes No

Signature of Parent/Guardian _____ Date _____

For Office Use Only:
Final Action of Nonresident District: Approved Denied
Reason for denial: _____

Superintendent/Designee: _____ Date _____

MUTUAL AGREEMENT - ADMISSION OF NON-RESIDENT STUDENTS

Under the authority of ORS 339.125 and the policies adopted by the Board of each participating school district, Mitchell School District of Wheeler county (herein referred to as "Attending District") and _____ School District of _____ (herein referred to as "Resident District") agree as follows:

1. The Attending District agrees to admit the following students who are residents of the Resident District and provide them the same instruction and services as are provided by the Attending District to its own resident students.

NAME	ADDRESS	Basis for Admission
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2. It is understood that the Attending District shall claim State School Fund moneys for the students listed above in paragraph 1.
3. The Attending District agrees to notify the Resident District of any change in status of the above identified students' attendance.

Dated this _____ day of _____, 19__.

ATTENDING SCHOOL DISTRICT

RESIDENT SCHOOL DISTRICT

BY _____
Chairman of School Board

BY _____
Chairman of School board

By _____
Superintendent

BY _____
Superintendent